

General Fund and Executive Committee Meeting Minutes
September 23, 2022

I. **Call to Order – Kenneth MacMillan, Chairperson**

The meeting was called to order via zoom at 10:01 a.m. by Chairperson MacMillan.

II. **Open Public Meetings Statement Read – Kenneth MacMillan, Chairperson**

The Open Public Meetings Act was read by Chairperson MacMillan.

III. **Roll Call**

Executive Committee:

		<u>Attendance:</u>
Kenneth R. MacMillan	City of Burlington	Present
Louis Ferrara	Township of Burlington	Present
James Ulrich	Township of Clark	Present
Jeffrey Welz	North Hudson Regional Fire & Rescue	Present
Hector Olmo	Borough of Paramus	Present

Alternate Fund Commissioners

Jodi Botlinger	Township of Burlington	Present
Michael DeOrio	North Hudson Regional Fire & Rescue	Absent

Also Present:

Barbara Murphy	Risk and Loss Managers, Inc.
Michaelene Miller	
Craig Gotilla	Ansell Grimm & Aaron
Mark Worthington	T&M Associates
Danielle Colaianni	Hardenbergh Insurance Group
Patti Fahy	Reliance Insurance
Kim Schweikert	Inservco

IV. **Introduction of Guests**

There were no introductions.

V. **General Fund Business**

There was no general fund business.

VI. **Executive Committee Business**

A. **Approval of the General Fund and Executive Committee Open and Closed Meeting Minutes of June 3, 2022**

Motion to approve General Fund and Executive Committee Open and Closed Meeting Minutes of June 3, 2022.

Moved: Jeffrey Welz

Seconded: Louis Ferrara

Vote: Approved: Unanimous Nay:

B. **Reports**

1. Chairperson – Kenneth MacMillan
There was no report.

2. MEL Delegate's Report – James Ulrich
Barbara Murphy stated that the MEL had released its preliminary rate table and budget numbers for the 2023 fund year. She stated that the MEL was including an automatic increase to property values, which were anticipated to average 2.5% for building and contents for the 2023 fund year. She also stated that the Cyber Joint Insurance Fund received a response from DOBI and has now completed its second submission of documents for approval of the formation of the Cyber JIF.

She also stated that due to increasing rental reimbursement costs, effective January 1, 2023 the MEL would be implementing a rental reimbursement sublimit of \$100,000 per occurrence with a \$10,000 monthly aggregate/occurrence and a 20% member coinsurance. She further stated that the MEL was implementing this to encourage members to enter into shared services arrangements with other towns to meet the temporary need for use of vehicles while repairs are underway.
3. Secretary's Report – Jeffrey Welz
There was no report.
4. Custodian of Funds – Kenneth MacMillan
 - a. Approval of Bill Lists for all Fund Years
Motion to approve bill lists for all fund years totaling \$576,119.93.
Moved: Louis Ferrara
Seconded: Jeffrey Welz
Vote: Approved: Unanimous Nay:
 - b. Treasurer's Reports
As per the report distributed at the meeting.
 - c. Investment Report
As per the report distributed at the meeting.
5. Attorney's Report – Ansell Grimm & Aaron, Craig Gotilla
As per the report included in the agenda package.
6. Administrator's Report - Risk and Loss Managers, Inc. - Barbara Murphy
As per the report included in the agenda package.
 - a. 2023 Proposed Meeting Schedule
Barbara Murphy stated that the proposed 2023 meeting schedules were included in the agenda package. She asked that members review the proposed schedule and advise of any potential conflicts.
 - b. NJMSIJIF Website
Barbara Murphy stated that the Fund's newly redesigned website had been launched and that it is now easier to navigate, faster and more intuitive. She noted that members must register to receive a new username and password to utilize the Members Only section.
 - c. Resolution 22-24 Approving Payment of a General Liability Claim to the Township of Clark
Motion to approve resolution 22-24.
Moved: Jeffrey Welz
Seconded: James Ulrich
Vote: Approved: Unanimous Nay:
7. Safety and Loss Control Services – T&M Associates
Mark Worthington stated that all members were on track for the 2022 safety incentive program.

NEW JERSEY MUNICIPAL SELF INSURERS' JOINT INSURANCE FUND

C. Old Business

There was no old business.

D. New Business

There was no new business.

E. Public Comment

There was no public comment.

F. Closed Session

Motion to adjourn open session.

Moved: Jeffrey Welz

Seconded: Louis Ferrara

Vote: Approved: Unanimous Nay:

Open Session was adjourned at 10:29 a.m.

G. Open Session Resumes

Motion to return to open session.

Moved: Louis Ferrara

Seconded: Hector Olmo

Vote: Approved: Unanimous Nay:

Closed Session was adjourned at 10:37 a.m.

VII. Adjournment

Motion to Adjourn.

Moved: Jeffrey Welz

Seconded: James Ulrich

Vote: Approved: Unanimous Nay:

The meeting adjourned at 10:39 a.m.

The next meeting will be held at **10:00 a.m.** on **Friday, November 4, 2022.**

Respectfully submitted,

Authorized Signature