

General Fund and Executive Committee Meeting Minutes
December 2, 2022

I. Call to Order – Kenneth MacMillan, Chairperson

The meeting was called to order via Zoom at 10:03 a.m. by Chairperson MacMillan.

II. Open Public Meetings Statement Read – Kenneth MacMillan, Chairperson

The Open Public Meetings Act was read by Chairperson MacMillan.

III. Roll Call

Executive Committee:

		<u>Attendance:</u>
Kenneth R. MacMillan	City of Burlington	Present
Louis Ferrara	Township of Burlington	Present
James Ulrich	Township of Clark	Present
Jeff Welz	North Hudson Regional Fire & Rescue	Absent
Hector Olmo	Borough of Paramus	Present

Alternate Fund Commissioners

Jodi Botlinger	Township of Burlington	Absent
Michael DeOrio	North Hudson Regional Fire & Rescue	Absent

Also Present:

Barbara Murphy	Risk and Loss Managers, Inc.
Michaelene Miller	
Craig Gotilla	Ansell Grimm & Aaron
Mark Worthington	T&M Associates
Richard Crooks	Inservco
Patti Fahy	Acrisure
Steve Walsh	Barclay Insurance
Helen Goodwin	Hardenberg Insurance Group

IV. Introduction of Guests

There were no introductions.

V. General Fund Business

A. Slate of Officers - 2023 Fund Year

Motion to open nominations.

Moved: Hector Olmo

Seconded: James Ulrich

Vote: Approved: Unanimous Nay:

The fund commissioners discussed the slate of officers for fund year 2023. Discussion ensued and the consensus was to nominate the following:

Chairperson: Jeffrey Welz
Vice - Chairperson: Louis Ferrara
Secretary: Hector Olmo

Motion to close nominations.

Moved: Hector Olmo

Seconded: James Ulrich

Vote: Approved: Unanimous Nay:

Motion to nominate the Slate of Officers as discussed for the 2023 Fund Year.

Moved: Hector Olmo

Seconded: James Ulrich

Vote: Approved: Unanimous Nay:

B. MELJIF Delegate

Motion to open the nominations for the MELJIF delegate.

Moved: Hector Olmo

Seconded: James Ulrich

Vote: Approved: Unanimous Nay:

The fund commissioners discussed the MEL delegate for fund year 2023. Discussion ensued and the consensus was to nominate James Ulrich.

Motion to close the nominations for the MELJIF delegate.

Moved: Hector Olmo

Seconded: James Ulrich

Vote: Approved: Unanimous Nay:

Motion to nominate James Ulrich to serve as the MELJIF Delegate for the 2023 Fund Year.

Moved: Hector Olmo

Seconded: James Ulrich

Vote: Approved: Unanimous Nay:

VI. Executive Committee Business

A. Approval of the General Fund and Executive Committee Open Meeting Minutes of November 18, 2022

Motion to approve General Fund and Executive Committee Open Meeting Minutes of November 18, 2022.

Moved: James Ulrich

Seconded: Louis Ferrara

Vote: Approved: Unanimous Nay:

B. Reports

1. Chairperson – Kenneth MacMillan
There was no report.
2. MEL Delegate’s Report – James Ulrich
There was no report.
3. Secretary – Jeffrey Welz
There was no report.

NEW JERSEY MUNICIPAL SELF INSURERS' JOINT INSURANCE FUND

4. Custodian of Funds – Kenneth MacMillan
 - a. Approval of Bill Lists for all Fund Years
Motion to approve bill lists for all fund years totaling \$135,950.53.
Moved: James Ulrich
Seconded: Louis Ferrara
Vote: Approved: Unanimous Nay:
 - b. Treasurer's Report
As per the report distributed at the meeting.
 - c. Investment Report
As per the report distributed at the meeting.
5. Attorney's Report – Ansell Grimm & Aaron, Craig Gotilla
The fund attorney provided a verbal legislative update.
6. Administrator's Report – Risk and Loss Managers, Inc., Barbara Murphy
 - a. 2023 Renewal Documents
Barbara Murphy stated that the 2023 certificates of insurance, auto ID cards and workers' compensation notices would be sent to members shortly.
 - b. Resolution 22-29 Approving Payment of a Property Claim to the Township of Clark
Motion to approve resolution 22-29 approving payment of a property claim to the Township of Clark.
Moved: Hector Olmo
Seconded: James Ulrich
Vote: Approved: Unanimous Nay:
7. Safety and Loss Control Services – T&M Associates, Mark Worthington
Mark Worthington stated that the 2022 Safety Incentive Program was being finalized and safety committee members were informed to forward their outstanding items as soon as possible.

C. Old Business

There was no old business.

D. New Business

1. Public Hearing and Budget Adoption
 - a. **Motion** to open the Public Hearing on the 2023 Fund Year Budget.
Moved: James Ulrich
Seconded: Louis Ferrara
Vote: Approved: Unanimous Nay:
 - b. **Motion** to close the Public Hearing on the 2023 Fund Year Budget.
Moved: Hector Olmo
Seconded: James Ulrich
Vote: Approved: Unanimous Nay:
 - c. Resolution 22-30 Adoption of the 2023 Budget
Motion to approve Resolution 22-30 adopting the 2023 Fund Year Budget.
Moved: James Ulrich
Seconded: Louis Ferrara
Vote: Approved: Unanimous Nay:

There was no public comment.

E. Closed Session

There was no closed session.

VII. Adjournment

Motion to Adjourn.

Moved: Hector Olmo

Seconded: James Ulrich

Vote: Approved: Unanimous Nay:

The meeting adjourned at 10:21 a.m.

The next meeting will be held at **10:00 a.m.** on **Friday, January 6, 2023.**

Respectfully submitted,

Authorized Signature

Date