

General Fund and Executive Committee Meeting Minutes
December 3, 2021

I. Call to Order – Kenneth MacMillan, Vice Chairperson

The meeting was called to order via Zoom at 10:01 a.m. by Vice Chairperson MacMillan.

II. Open Public Meetings Statement Read – Kenneth MacMillan, Vice Chairperson

The Open Public Meetings Act was read by Vice Chairperson MacMillan.

III. Roll Call

Executive Committee:

		<u>Attendance:</u>
Kenneth R. MacMillan	City of Burlington	Present
Louis Ferrara	Township of Burlington	Present
Jeff Welz	North Hudson Regional Fire & Rescue	Present
Joseph D’Arco	Borough of Paramus	Present

Fund Commissioners

James Ulrich	Township of Clark	Absent
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Alternate Fund Commissioners

Jodi Botlinger	Township of Burlington	Absent
Michael DeOrio	North Hudson Regional Fire & Rescue	Absent

Also Present:

Barbara Murphy	Risk and Loss Managers, Inc.
Michaelene Miller	
Craig Gotilla	Ansell Grimm & Aaron
Mark Worthington	T&M Associates
Kimberly Schweikert	Inservco
Patti Fahy	Acrisure
Steve Walsh	EJA/Capacity
Matt Morris	World Insurance Associates, LLC

IV. Introduction of Guests

There were no introductions.

V. General Fund Business

A. Slate of Officers - 2022 Fund Year

Motion to open nominations.

Moved: Joseph D’Arco

Seconded: Jeffrey Welz

Vote: Approved: Unanimous Nay:

NEW JERSEY MUNICIPAL SELF INSURERS' JOINT INSURANCE FUND

The fund commissioners discussed the slate of officers for fund year 2022. Discussion ensued and the consensus was to nominate the following:

Chairperson: Joseph D'Arco
Vice - Chairperson: Kenneth MacMillan
Secretary: Jeffrey Welz

Motion to close nominations.

Moved: Jeffrey Welz

Seconded: Joseph D'Arco

Vote: Approved: Unanimous Nay:

Motion to nominate the Slate of Officers as discussed for the 2022 Fund Year.

Moved: Joseph D'Arco

Seconded: Jeffrey Welz

Vote: Approved: Unanimous Nay:

B. MELJIF Delegate

Motion to open the nominations for the MELJIF delegate.

Moved: Jeffrey Welz

Seconded: Joseph D'Arco

Vote: Approved: Unanimous Nay:

The fund commissioners discussed the MEL delegate for fund year 2022. Discussion ensued and the consensus was to nominate Joseph D'Arco.

Motion to close the nominations for the MELJIF delegate.

Moved: Jeffrey Welz

Seconded: Louis Ferrara

Vote: Approved: Unanimous Nay:

Motion to nominate Joseph D'Arco to serve as the MELJIF Delegate for the 2022 Fund Year.

Moved: Louis Ferrara

Seconded: Jeffrey Welz

Vote: Approved: Unanimous Nay:

VI. Executive Committee Business

A. Approval of the General Fund and Executive Committee Open Meeting Minutes of November 5, 2021.

Motion to approve General Fund and Executive Committee Open Meeting Minutes of November 5, 2021.

Moved: Joseph D'Arco

Seconded: Louis Ferrara

Vote: Approved: Unanimous Nay:

B. Reports

1. Vice Chairperson – Kenneth MacMillan
There was no report.

2. MEL Delegate's Report – Joseph D'Arco
Joseph D'Arco stated that the MEL recently adopted its 2022 budget and rate table. Barbara Murphy stated there was a meeting held on November 15th to provide an update on the compliance with the conditions required for the Middlesex JIF's membership in the MEL. She stated that they will continue to be monitored closely.
3. Secretary – Joseph D'Arco
There was no report.
4. Custodian of Funds – Kenneth MacMillan
 - b. Approval of Bill Lists for all Fund Years
Motion to approve bill lists for all fund years totaling \$139,951.53.
Moved: Joseph D'Arco
Seconded: Louis Ferrara
Vote: Approved: Unanimous Nay:
5. Attorney's Report – Ansell Grimm & Aaron, Craig Gotilla
As per the report included in the agenda package.
6. Administrator's Report – Risk and Loss Managers, Inc., Barbara Murphy
 - a. 2022 Renewal Documents
Barbara Murphy stated that the 2022 certificates of insurance, auto ID cards and workers' compensation notices would be sent to members shortly.
 - b. Cyber Risk Management Plans
Barbara reminded members that may already have the qualifications completed for each individual Tier(s) of the cyber risk management plan to submit the checklists for approval of these Tiers as completed to become eligible for those levels' deductible reimbursements.
7. Safety and Loss Control Services – T&M Associates, Mark Worthington
Mark Worthington stated that the 2021 Safety Incentive Program was being finalized and safety committee members were informed to forward their outstanding items as soon as possible.

C. Old Business

There was no old business.

D. New Business

1. Public Hearing and Budget Adoption
 - a. **Motion** to open the Public Hearing on the 2022 Fund Year Budget.
Moved: Jeffrey Welz
Seconded: Joseph D'Arco
Vote: Approved: Unanimous Nay:
 - b. **Motion** to close the Public Hearing on the 2022 Fund Year Budget.
Moved: Jeffrey Welz
Seconded: Joseph D'Arco
Vote: Approved: Unanimous Nay:
 - c. Resolution 21-30 Adoption of the 2022 Budget
Motion to approve Resolution 21-30 adopting the 2022 Fund Year Budget.
Moved: Jeffrey Welz
Seconded: Louis Ferrara
Vote: Approved: Unanimous Nay:

NEW JERSEY MUNICIPAL SELF INSURERS' JOINT INSURANCE FUND

2. Resolution 21-31 Workers' Compensation/Pension Offsets for Accidental Disability Claims
Barbara Murphy referred to resolution 21-31 included in the agenda package. She stated that this resolution would be sent to legislators urging them to amend the workers' compensation/pension offset rule change so that it would not be retroactive to occurrences prior to the rule change.

Motion to adopt Resolution 21-31 Proposing Amendments to Proposed Changes to Regulations Concerning Workers' Compensation/Pension Offset for Accidental Disability Claims

Moved: Jeffrey Welz

Seconded: Louis Ferrara

Vote: Approved: Unanimous Nay:

E. Public Comment

There was no public comment.

F. Closed Session

There was no closed session.

VII. Adjournment

Motion to Adjourn.

Moved: Jeffrey Welz

Seconded: Joseph D'Arco

Vote: Approved: Unanimous Nay:

The meeting adjourned at 10:28 a.m.

The next meeting will be held at **10:00 a.m.** on **Friday, January 8, 2022.**

Respectfully submitted,

Authorized Signature

Date