

General Fund and Executive Committee Meeting Minutes
November 6, 2020

I. **Call to Order – John Laezza, Chairperson**

The meeting was called to order at 10:08 a.m. by Chairperson Laezza.

II. **Open Public Meetings Statement Read – John Laezza, Chairperson**

The Open Public Meetings Act was read by Chairperson Laezza.

III. **Roll Call**

Executive Committee:

		<u>Attendance:</u>
Kenneth R. MacMillan (a. 10:10)	City of Burlington	Present
John Laezza	Township of Clark	Present
Jeff Welz	North Hudson Regional Fire & Rescue	Present
Joseph D'Arco	Borough of Paramus	Present

Alternate Fund Commissioners

Jodi Botlinger	Township of Burlington	Present
Al Barr	Township of Clark	Absent
Michael DeOrio	North Hudson Regional Fire & Rescue	Absent

Fund Commissioners

Louis Ferrara	Township of Burlington	Present
---------------	------------------------	---------

Also Present:

Barbara Murphy	Risk and Loss Managers, Inc.
Michaelene Miller	
Craig Gotilla	Ansell Grimm & Aaron
Kyle Mrotek	The Actuarial Advantage
Mark Worthington	T&M Associates
Richard Crooks	Inservco
Claudia Acosta	Qual Lynx
Jasmine Brascom	Alamo Insurance Group
Patti Fahy	Reliance/Acrisure

IV. **Introduction of Guests**

There were no introductions.

V. **General Fund Business**

There was no general fund business.

VI. **Executive Committee Business**

A. **Approval of the General Fund and Executive Committee Open and Closed Meeting Minutes of September 4, 2020**

Motion to approve General Fund and Executive Committee Open and Closed Meeting Minutes of September 4, 2020.

Moved: Kenneth MacMillan
Seconded: Joseph D'Arco
Vote: Approved: Unanimous Nay:

B. Reports

1. Chairperson – John Laezza
There was no report.
2. MEL Delegate's Report – Joseph D'Arco
Barbara Murphy stated that the MEL had adopted its 2021 rate table and budget. She also stated that the MEL's Cyber Task Force had been meeting to review the cyber risk management program and is expected to finalize revisions shortly, which would include the addition of a third tier.
3. Secretary's Report – Joseph D'Arco
There was no report.
4. Custodian of Funds – Kenneth MacMillan
 - a. Approval of Bill Lists for All Years
Motion to approve Bill Lists for all years totaling \$149,696.45.
Moved: Jeffrey Welz
Seconded: Joseph D'Arco
Vote: Approved: Unanimous Nay:
 - b. Treasurer's Report
As per the report distributed at the meeting.
 - c. Investment Report
As per the report distributed at the meeting.
5. Attorney's Report – Ansell Grimm & Aaron, Craig Gotilla
As per the report included in the agenda package.
6. Administrator's Report - Risk and Loss Managers, Inc. - Barbara Murphy
As per the report included in the agenda package.
 - a. Resolution 20-34 Approving Payment of Property Claim to the Township of Clark.
Motion to Approve Resolution 20-34
Moved: Kenneth MacMillan
Seconded: Joseph D'Arco
Vote: Approved: Unanimous
 - b. Resolution 20-35 Approving Payment of Workers' Compensation Claim to the City of Plainfield.
Motion to Approve Resolution 20-35
Moved: John Laezza
Seconded: Joseph D'Arco
Vote: Approved: Unanimous
 - c. Resolution 20-36 Approving Payment of Workers' Compensation Claim to the Township of North Bergen
Motion to Approve Resolution 20-36
Moved: Kenneth MacMillan
Seconded: Joseph D'Arco
Vote: Approved: Unanimous
7. Safety and Loss Control Services - T&M Associates
Mark Worthington stated that all members were on track for the completion of the 2020 safety incentive program.

NEW JERSEY MUNICIPAL SELF INSURERS' JOINT INSURANCE FUND

C. Old Business

There was no old business.

D. New Business

1. Resolution 20-37 Introduction of 2021 Budget and Certification of the Assessments
Barbara Murphy reviewed the 2021 fund year budget, including the loss funds, reinsurance and administrative costs.

a. **Motion** to approve Resolution 20-37 and certify the assessments.

Moved: Jeffrey Welz

Seconded: Kenneth MacMillan

Vote: Approved: Unanimous Nay:

E. Public Comment

There was no public comment.

F. Closed Session

There was no closed session.

VII. Adjournment

Motion to Adjourn.

Moved: Jeffrey Welz

Seconded: Joseph D'Arco

Vote: Approved: Unanimous Nay:

The meeting adjourned at 10:30 a.m.

The next meeting will be held at **10:00 a.m.** on **Friday, December 4, 2020.**

Respectfully submitted,

Authorized Signature